



iPad Project

Access to devices for Years 3, 4, 5 and 6

To use iPads

- ☐ Pupils need to sign the Acceptable Use Policy (AUP)
- ☐ Parents need to sign the E-safety Agreement and be aware of the AUP
- ☐ Pupils and parents need to have attended an e-safety briefing

Pupil Acceptable Use Policy (AUP)

- ☐ **To Keep all pupils using iPads safe.**
- ☐ **To ensure pupils apply safe practices when using devices.**
- ☐ **An expectation that pupils will use devices and applications respectfully and responsibly.**

Key Points of the Pupil AUP

- ☐ I will keep logins and passwords secret**

Key Points of the Pupil AUP

- ☐ **I will take care of all the ICT equipment that I use in school and will report any damage or loss straight away.**

Key Points of the Pupil AUP

- ☐ **I am aware that some websites and social networks have age restrictions and I should respect this.**

Key Points of the Pupil AUP

- ☐ **I will not attempt to visit Internet sites that I know to be banned by the school.**

Key Points of the Pupil AUP

- ☐ I will only e-mail people I know, or a responsible adult has approved.**

Key Points of the Pupil AUP

- The messages I send, or information I upload, will always be polite and sensible.**

Key Points of the Pupil AUP

- ☐ **I will not open an attachment, or download a file, unless I know and trust the person who has sent it.**

Key Points of the Pupil AUP

- ☐ I will not give my home address, phone number, send a photograph or video, or give any other personal information that could be used to identify me, my family or my friends, unless a trusted adult has given permission.

Key Points of the Pupil AUP

- ☐ **I will never pass on the personal details of another person that could be used to identify them, without their permission.**

Key Points of the Pupil AUP

- ☐ I will never arrange to meet someone I have only ever previously met on the Internet, unless my parent/carer has given me permission and I take a responsible adult with me.

Key Points of the Pupil AUP

- ☐ If I see anything I am unhappy with or I receive a message I do not like, I will not respond to it but I will show a teacher / responsible adult.

Key Points of the Pupil AUP

- ☐ **I am aware that school can monitor and record my work while on the Department of Education and Children's network.**

Key Points of the Pupil AUP

- ☐ **I am aware that the Department of Education and Children's ICT devices can be tracked if lost.**

Additional Guidelines To be Drawn Up by Pupils

- ☐ **The use of the iPad should not distract or prevent others from learning (e.g. making noise or stopping children from listening to the teacher).**
- ☐ **Keeping the iPad on the desk where it can be seen at all times.**
- ☐ **Putting the iPad in the unit when not in use and storing securely when not in the**

Parental Agreement

- ☐ **Gives permission for devices to be used.**
- ☐ **Acknowledges that mis-use of devices may result in access to them being restricted or withdrawn.**
- ☐ **Recognises the partnership between home and school in promoting online safety and acceptable use.**
- ☐ **Recognises the importance of pupil responsibility – pupils being expected to make sensible, and appropriate choices in relation to their e-behaviour.**

A spiral binding of a notebook, consisting of a series of metal loops along the top edge of a blue cover.

E-Safety

Staying Safe online